

Record of Proceedings
BALDWIN CITY RECREATION COMMISSION
BCRC—705 High St.—Baldwin City, KS
August 17th, 2022
6:00 p.m.

CALL TO ORDER BCRC MONTHLY BOARD MEETING

There was a quorum present and the meeting was called to order at 6:00. Present were:

- Chad Dick
- Dustin Ward
- Taylor Ganoung
- Katrina Temple
- Melissa Stultz, President
- Whitney Kelser, Assistant Director

PRESENTATION

1. Ginny Honomichl Appreciation Award

This will be rescheduled to September.

APPROVAL OF AGENDA

Commission Member Stultz made a motion to approve the agenda, Commission Member Ganoung made a 2nd, motion passed 5-0.

PUBLIC COMMENTS

None

CONSENT AGENDA

1. Approval of Minutes from the July 20th BCRC Board Meeting.
Commission Member Ganoung made a motion to approve the Consent Agenda, Commission Member Ward made a second and the agenda passed 5-0.

OLD BUSINESS

None

NEW BUSINESS

1. Approval of Financial Statements from July 2022
Commission Member Ward made a motion to pass the Financial Statements from June 2022, Commission Member Dick made a 2nd, it passed 5-0.
2. Election of Commission President
A motion was put forth by Commission Member Ward to approve Melissa Stultz as the President of the Board for the 2022-2023 budget cycle. A 2nd was made by Commission Member Dick. The motion carried 5-0.
3. Election of Commission Vice President
A motion was put forth by Commission Member Dick to approve Chad Dick as the Vice President of the Board for the 2022-2023 budget cycle. A 2nd was made by Commission Member Ward. The motion carried 5-0.
4. Election of Commission Secretary
A motion was put forth by Commission Member Stultz to approve Dustin Ward as the Secretary of the Board for the 2022-2023 budget cycle. A 2nd was made by Commission Member Temple. The motion carried 5-0.

DISCUSSION ITEMS

1. USD 348 Bond Committee
Board President Stultz will reach out to school board to follow up on the Bond Committee and next steps.
2. BCRC Board By-Laws review
This item is tabled until Director McClure returns to the September meeting.
3. Smoke on the Bricks
Discussion took place to update board on the current status of Smoke on the Bricks.

COMMISSION REPORTS

Staff Reports-

- Fall Sports registration ended on August 5th
 - Putting teams together for fall sports
 - Coaches' meetings scheduled for week of August 15th with practices set to begin the week of August 22nd
 - Games begin September 10th for Soccer, September 13th for Flag Football and September 15th for Volleyball
- Pickleball is moving to Monday/Wednesday nights beginning August 22nd when volleyball starts back up in the Primary Center Gym
- Fall Cornhole League began on August 15th with 16 teams registered
- The Challenger Summer Soccer Camp that was August 1-4 had 15 participants in total
- I received a donation of 18 rod and reel combos from Bass Pro Shops to use for a future event that we are planning to organize in the future
- Working two Baker University Events - Back to School and Career Fair to promote that BCRC is hiring and has internship positions available
- Finalizing all details for Smoke on the Bricks
- Looking into what tasks need accomplished for Maple Leaf Gravel Grind and Beer, Wine & Spirit Fest
- Going to the KRPA Women's Leadership Summit on August 31st
- Booking opening band for Rock Gods concert on September 17th
- Helping Matt with whatever I can while he is on leave
- Senior Programming
 - Tuesday/Thursday – Cards
 - Friday Evenings – Pitch & Snacks (1st and 3rd Friday)
 - July 26 – Nerman Art Museum @ JCCC (5 participants)
 - August 10 – New Theater Freaky Friday (15 participants)
 - August 24 – Lunch Bunch; Black Bear Diner in Olathe
- Fitness Class
 - Chair Yoga – Tuesdays has moved to Wed&Fri at OM Grown Yoga Studio

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- Zumba – Sunday's – begins Sept. 11
 - Zumba – Wednesday's - begins Sept. 7
- Day Camp
 - Day Camp ended on Friday, August 5
 - Staff dinner was on Monday, August 8
- Pool
 - Pool closed on Sunday, August 7
 - Staff dinner was on Monday, August 8
- After/Before School Program
 - Before School – Jenny and Greta will be working before school program again this school year.
 - After School – Anessa, Eric & Jessica will be returning, and I have hired Reagan and Braelyn.
 - Before participants – 42 participants enrolled
 - After participants – 60 participants, maxed out.
- QuickBooks
 - Staying up to date with RecDesk reports and entering in daily deposits and payments
 - Entering in information daily to keep up with continuous deposits
 - June, July, and August are our biggest months
 - Payroll
 - Quarterly Filing
- Social Media
 - In the month of July on our Facebook page we have 2,443 likes
 - In the month of July we have 691 IG followers
 - IG reach is up by 20%
 - The July 2nd posts received a lot of reactions
 - Positive feedback on IG/Fb Lives for July 2nd Event
 - Photo content for posts
- Bulk Emails
 - Emails are going out every Monday at 10:00am and only Friday's when a deadline falls
- Rentals
 - Rentals are rolling in like crazy for BGA and Sullivan Square. We are booked almost every Friday/Saturday at the BGA until August
- Website
 - Updating almost daily with new information
 - Monthly meetings with CivicRec and planned deadlines
 - Verified layout/design for new website
- Working on
 - Content

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- Creating daily post/stories for FB/IG
- SOTB content
- Baker Career Fair
- Baker Back to School Event
- Beer, Wine and Spirit Fest
- Things we have accomplished
 - Newsletter for August-October
 - New Hire Poster
 - Upcoming Events Poster
 - Rock Gods Poster
 - Content for the Baseball Trip
- Mowing
- Prepping for fall sports
- Spraying and aerating fields
- Fertilizing and putting grub control down
- Finishing up pool season
- Water flowers

OTHER

- *Assistant Director Kesler requested to purchase a shed for the new soccer fields at North Park to store flags and staff information. Sheds ranged from \$3,100 to \$3,900. The board suggested waiting to see how the season goes before making that type of purchase. The board suggested a cheaper option for the current season.*
- *With uncertainty regarding the return of Director McClure, the board approved staff the ability to bring in office help to assist with peak periods and when full time staff is pulled into the field and programs during the day.*

FUTURE AGENDA ITEMS

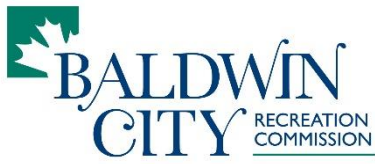
- *Budget & RNR Hearing*
- *Bond Committee Meeting Update*
- *Commission Member Policy Manual*

EXECUTIVE SESSION

None

ADJOURNMENT

Commission Member Ward made a motion to adjourn the meeting, Commission Member Dick made a 2nd, meeting adjourned at 8:03 p.m. Motion passed 5-0.



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Next meeting currently scheduled for Wednesday, September 14th, 2022, at 6:00pm at the BCRC Office.